



## County of Santa Cruz Exceptions to Universal Service Requirement

The County Board of Supervisors has established a limited number of exceptions to the new Universal Service requirement for Recycling and Solid Waste Service.

**Undeveloped and Vacant Property** (complete and submit form below)

Upon presentation of evidence that any property is undeveloped or currently vacant, the Director of Public Works may issue a temporary exemption for as long as the qualifying circumstances exist, but not to exceed one year, unless another application for exemption is made and approved. **Vacation homes/second homes ARE NOT considered vacant.**

**Hardship**

Upon demonstration of hardship, the Director of Public Works may issue a temporary exemption for as long as the qualifying circumstances exist, but not to exceed one year, unless another application for exemption is made and approved.

Decisions of the Director of Public Works shall be final and will not be subject to appeal.

To request an exception other than self-hauling, please submit completed form below or a written request clearly explaining the reasons for your request along with any supporting information to:

**County of Santa Cruz  
Department of Public Works  
701 Ocean Street, Room 410  
Santa Cruz, CA 95060**

**OWNER INFORMATION:**

Please check one:  NEW  RENEWAL

Property Address (Location): \_\_\_\_\_ Assessor's Parcel Number: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

The above mentioned property is for COMMERCIAL use only (Circle One): YES NO  
 The above mentioned property is a VACANT lot with no residential structure (Circle One): YES NO  
 The above mentioned property will be vacant for more than 30 days (Circle One): YES NO

- Which one of these best describes the reason your home is currently vacant:  
(Check One)
  - o For Sale, Foreclosure, Short Sale, etc. \_\_\_\_\_
  - o Under Renovation \_\_\_\_\_
  - o Currently Not Rented/Occupied \_\_\_\_\_
- If vacant please insert date at which home will be occupied: \_\_\_\_\_
- As evidence that the property is vacant, please mark below which type of documentation you are attaching to this application to demonstrate that the home at the property address listed above is vacant:  
(Attach One or Similar Document)
  - o Copies of three months' worth of electric utility statements showing little to no activity \_\_\_\_\_
  - o Letter from Water District stating date water was shut off at property listed above \_\_\_\_\_
  - o Copy of home listing agreement stating date home became vacant while up for sale \_\_\_\_\_
  - o Other : (Explain) \_\_\_\_\_

I agree that the information stated within this application is correct and true to the best of my knowledge, and have verified that the property listed above is vacant, and that my property may be inspected for compliance with this Exemption Program upon reasonable notice given by County prior to inspections. I understand that failure to comply with this Agreement may cause revocation of the exemption from the recycling and solid waste universal service requirements of Santa Cruz County Code, Chapter 7.21.

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: You will be notified of your exception status (granted or denied) within twenty (20) business days of the receipt of your application.